

SIUC Mobile Inventory Application

Setup and Installation


SIUC Mobile Inventory Application

Requesting User Access

- Navigate to the Property Control Website
 - property-control.siu.edu
 - Scroll down to the **Announcements** Section
 - **2024 Inventory** Menu
 - **SIU Inventory Access Request** Link

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Requesting User Access

- Complete the **SIU Inventory Access Request** form.
- Property Control will grant the appropriate access.
- The **SIU Inventory Scanner** application will be available in Microsoft Power Apps. 

SIUC Mobile Inventory Application

Install Microsoft Power Apps



- Use an Android or iOS device to scan the appropriate QR code below.
- You will be directed to the app store where Microsoft Power Apps  can be installed.



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Install Microsoft Power Apps 

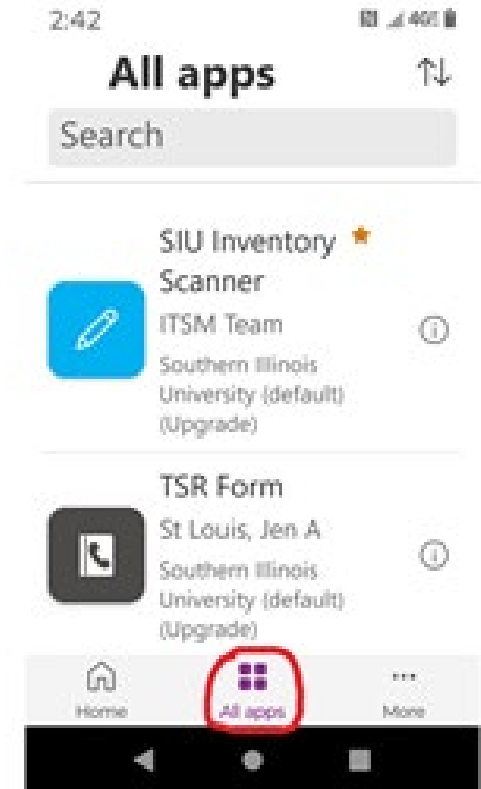
Grant the following permissions

- Camera
- Notifications

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Sign in to PowerApps

- Open Microsoft Power Apps  on your mobile device and sign-in.
- Enter your SIU email account and password for DUO multi-factor authentication.
- Select the **All Apps** button. 
- Select the **SIU Inventory Scanner** application.



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**Grant the Following Permissions to the
SIU Inventory Scanner Application**

- SharePoint
- Office 365 Outlook
- Approvals