SIUC Mobile Inventory Application

Setup and Installation
SIUC Mobile Inventory Application

Requesting User Access

• Navigate to the Property Control Website
  • property-control.siu.edu
  • Scroll down to the Announcements Section
• 2024 Inventory Menu
• SIU Inventory Access Request Link
SIUC Mobile Inventory Application

Requesting User Access

• Complete the **SIU Inventory Access Request** form.
• Property Control will grant the appropriate access.
• The **SIU Inventory Scanner** application will be available in Microsoft Power Apps.
SIUC Mobile Inventory Application

Install Microsoft Power Apps

- Use an Android or iOS device to scan the appropriate QR code below.
- You will be directed to the app store where Microsoft Power Apps can be installed.

<table>
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<th>Google Play</th>
<th>iOS App Store</th>
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<td><img src="QRCodeGooglePlay.png" alt="QR Code" /></td>
<td><img src="QRCodeiOSAppStore.png" alt="QR Code" /></td>
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SIUC Mobile Inventory Application

Install Microsoft Power Apps

Grant the following permissions
  • Camera
  • Notifications
SIUC Mobile Inventory Application

Sign in to PowerApps

• Open Microsoft Power Apps on your mobile device and sign-in.
• Enter your SIU email account and password for DUO multi-factor authentication.
• Select the All Apps button.
• Select the SIU Inventory Scanner application.
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Grant the Following Permissions to the SIU Inventory Scanner Application

- SharePoint
- Office 365 Outlook
- Approvals